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DIRECTOR OF STRATEGY,
PERFORMANCE AND
GOVERNANCE'S OFFICE
DIRECTOR OF STRATEGY, PERFORMANCE
AND GOVERNANCE
Paul Dodson

11 December 2019

Dear Councillor

You are summoned to attend the;

MEETING OF THE MALDON DISTRICT COUNCIL

on **THURSDAY 19 DECEMBER 2019 at 7.30 pm.**

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully



Director of Strategy, Performance and Governance

Please note

; Limited hard copies of this agenda and its related papers will be available at the meeting.
Electronic copies are available via the Council's website www.maldon.gov.uk.

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AGENDA COUNCIL

THURSDAY 19 DECEMBER 2019

1. **Chairman's notices**
2. **Apologies for Absence**
3. **Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 - 8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

4. **Minutes - 21 November 2019** (Pages 7 - 26)

To confirm the Minutes of the council meeting held on 21 November 2019 (copy enclosed).

5. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

6. **Chairman's Announcements**

7. **Minute Book**

To consider the Minutes of the under mentioned Committees (copy enclosed).

* Please note that where Minutes contain recommendations to the Council the Minute reference for these recommendations are listed below for Members' information.

- a) **Performance, Governance and Audit Committee - 28 November 2019** (Pages 27 - 36)
 - Minute No. 8 - Draft Statement of Accounts 2018 / 19
- b) **Strategy and Resources Committee - 5 December 2019** (Pages 37 - 118)
 - Minute No. 6 – Advice Services Contract
 - Minute No. 9 – Maldon District Council Affordable Housing and Viability Supplementary Planning Document – Consultation on Draft Amendment
 - Minute No. 15 – 2020 / 21 Fees and Charges Policy
 - Minute No. 16 – 2020 / 21 Revenue Budget Growth and Savings

8. **Minutes of Meetings of the Council**

To note that since the last Council, up until Wednesday 11 December 2019 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

Minutes published:

| | |
|---------------------------------------|----------------------------------|
| Central Area Planning Committee | 13 November 2019 |
| North Western Area Planning Committee | 25 November 2019 |

Minutes NOT finalised for publication:

| | |
|---|----------------------------------|
| Overview and Scrutiny Committee (meeting as the Crime and Disorder Committee) | 14 November 2019 |
|---|----------------------------------|

9. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**

10. **River Crouch Coastal Community Team Change to Terms of Reference and Representatives** (Pages 119 - 126)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

11. **Bradwell B Planning Policy Position Statement** (Pages 127 - 132)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

12. **Council Governance in relation to Bradwell B** (Pages 133 - 138)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

13. **Draft Statement of Accounts 2018 / 19** (Pages 139 - 214)

To consider the report of the Interim Section 151 Officer (copy enclosed).

14. **Council Tax Base 2020 / 21** (Pages 215 - 222)

To consider the report of the Interim Section 151 Officer, (copy enclosed).

15. **Schedule of Meetings 2020 / 21** (Pages 223 - 226)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

16. **Schedule of Meetings 2019 / 20**

To consider the following amendment to the Schedule of Meetings 2019 / 20:

- **Strategy and Resources Committee**
To move the meeting of this Committee scheduled on 16 January 2020 to Wednesday 29 January 2020.

17. **Questions to the Leader of the Council in accordance with Procedure Rule 1 (3)(m)**
18. **Business by reason of special circumstances considered by the Chairman to be urgent**

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.